



Aging & Disability Resource Center of Brown County

Board Member Position Description

Vision Statement: Building a community that values, empowers, and supports seniors, adults with a disability and their caregivers

Mission: The Aging & Disability Resource Center of Brown County is governed by the people it serves. Its mission is to support consumer-directed services for adult residents, who have needs related to aging or disabilities, regardless of income through a recognizable contact point that: promotes easy access to reliable, useful information; assures consumer engagement and participation in identification of needs; guides, educates and links people based on their choice and need; advocates and secures benefits for which they may be eligible; supports wellness and prevention that encourages independence and optimal quality of life; and fosters and builds upon community partnerships.

Purpose: The purpose of the Aging & Disability Resource Center shall be to ensure that all areas of community life are available and accessible to people who are older and adults with disabilities so they may have the opportunity to realize their full potential.

Powers and Duties: The Board of Directors, hereinafter referred to as Board, shall be the principal governing body of the Aging & Disability Resource Center of Brown County. The Board shall have the following powers and duties:

1. Serve as an effective and visible advocate for people who are older and adults with disabilities and support the advocacy efforts of the staff and agency as stated in the mission of the Aging & Disability Resource Center of Brown County.
2. Receive, disburse and administer funds for services and programs for people who are older including those programs mandated by the Older Americans Act, the State of Wisconsin, and Brown County; assure that people have the opportunity to contribute to the cost of these programs.
3. Develop and implement a comprehensive, coordinated county aging plan, deliver, monitor, and develop programs for people who are older with annual revisions, incorporating and promoting consumer participation.
4. Collaborate with other community agencies providing services and programs for adults with disabilities.
5. Give policy direction to staff to carry out activities consistent with the purpose of the Aging & Disability Resource Center.
6. Review and approve proposals relating to matters affecting people who are older and adults with disabilities that are considered by the County Board.

7. Provide information and referrals to individuals, groups and the community about, the needs, interests, circumstances and services available to people who are older and adults with disabilities.
8. Work cooperatively with county service agencies in organizing, developing, modifying and expanding available services and programs for people who are older and adults with disabilities.
9. Identify, encourage, and advocate for the development of opportunities which enable people who are older and adults with disabilities to fully contribute to the welfare of the community.
10. Assure that the agency is in compliance with federal, state, and county regulations.

Expectations:

1. Attend regularly scheduled meetings and participate in standing or ad hoc committees.
2. Review meeting materials and participate in discussions of board agenda items.
3. Request additional information or training about any issues, programs, policies or procedures that may be unclear.
4. Participate in training or informational meetings available to board members.
5. Identify unmet needs or barriers to quality services of the target populations and share this information with the board.
6. Encourage input from stakeholders concerned about the target populations.

Qualifications:

1. Strong interest in the health, safety and well being of all target populations.
2. Ability to attend most regularly scheduled meetings.
3. Have no financial interest or governing position in a managed care organization.
4. Ability to effectively participate in a committee setting.

Terms of Office:

Board appointments shall be for three (3) years. Board members shall not serve more than six (6) consecutive years. After a one-year interval, they may be reappointed.